

## Packing Tips

### Organizing

*Make your move easier by organizing the packing as you go:*

- Boxes should be marked with a thick, dark marker and numbered.
- Boxes should list the main contents (such as "Toys", "Cleansers", "Utensils").
- Boxes should have the name of the room in the new house where they should be placed.
- Add the word FRAGILE in large, red lettering for boxes containing breakables (glass, china, TV sets).
- All of the above information should be recorded on a list as you pack box by box.

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### Packing

*Follow these tips to reduce the risk of breakage and loss, and to make the move smoother:*

- Start at The Extra Attic for boxes of all sizes.
- Get cushioning material such as furniture pads, old blankets, bubble wrap, foam pellets (peanuts), plastic bags, tissue paper or newspapers.
- When taping boxes closed, reinforce the bottoms with extra tape for additional strength.
- Keep each box to 50 pounds or less, especially if you will be moving any boxes yourself.
- Pack heavier items into their own, smaller boxes. For example books.
- Put lighter items together in larger boxes.
- Place individual pieces of china in plastic bags.
- Stack plates on their sides where they are the strongest, not flat.
- Pack computer, TV, stereo and microwave in original boxes, if possible.
- Do not move corrosive, flammable/combustible, or explosive items such as gasoline, paint and ammunition.
- Pack important personal items to carry with you such as medication, toiletries, maps, and food & drink where they are easy to reach.

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## Storage Facility Packing

### Preparing for the Extra Attic

*The following tips will help you make the most of your storage rental:*

- Pack boxes in the back.
- Make an aisle, or aisles for easy access.
- Stack low for accessibility.

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